

## **STRATFORD YOUTH SOCCER – MONTHLY MEETINGS**

November 12th, 2019

The following board members were in attendance:

Graham Bunting, Mike Vancea, Kevin Machado, Tony Hunter, Mike Binns, Carla Vancea, Anita Dubé, Todd Steel, Julie Leitch, John DeBoeck,

Regrets were received from Lynda Sauvé. Delia Campbell

Staff members in attendance were Maureen Mitchell and Lori Misuraca.

<p><b>The meeting was called to order at 8.00 pm by Vice President Mike Vancea</b></p>
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### **Minutes of the previous meeting – Tony Hunter**

Moved by Tony and seconded by Mike Binns that the minutes of the previous meeting, as distributed, be approved. The motion carried.

### **Matters arising from the minutes**

There were no matters to discuss

### **President's/Vice-President's report**

There were no matters to discuss

### **Treasurer's report – Kevin Machado**

Moved by Kevin Machado and seconded by Mike Vancea that the treasurer's report be accepted as presented. The motion carried.

### **Administrator's report – Maureen Mitchell**

Registrations: Indoor League-84   Travel Indoor-12   Outdoor Travel-219

- Responded to all incoming e-mails and phone calls.
- Prepared and took deposits to the bank, collected invoices and prepared cheques.
- Sent in the monthly Discipline report to the district. We had nothing to report.
- Tracking all travel registrations as they have been coming in, I have assigned to their team in PowerUp
- Travel coaches can now see in PowerUp who has registered for their team.
- All coaches have been informed of what courses they require for the season.
- Completed and submitted all the required documents for the SWRSA AGM this weekend.

### **Communication Administrator's Report – Lori Misuraca**

-answer all incoming calls

-answer all incoming emails and forward if necessary to appropriate board member

-post Board mtg notice on website

-post minutes from board meeting and AGM on website

-answer/check face book inbox messages daily

-update all board members information on the website with their title and a link to their personal email

-post on Facebook and website when there is no indoor soccer over Christmas

- send out mass email to all indoor participants as to when there is no indoor over Christmas and when it starts up again in the New Year
- post indoor pictures on Instagram and the website and Facebook and tag our sponsor
- post pictures of award winners from AGM (athlete of the year)
- send lots of reminders to travel coaches to get their players registered and give deadlines
- give lists to coaches who are not registered
- Lac ads for outdoor soccer for February, March, April, May
- did face book boosts for our affiliation with Waterloo and posted on website, Instagram and Facebook
- sent information to travel coaches about the Ontario Cup
- had informal meeting with travel coaches - had great feedback
- send an updated Communication Administrator Duties monthly chart to president and vice president

#### **Referee report-Delia Campbell**

There were no items to discuss

#### **SSA report – Mike Vancea**

Trail will be installed next summer when the ground is hard enough for the equipment.

#### **Stratford Minor Sports Council (SMSC) report – Kevin Machado**

There were no matters of interest to soccer that were brought up at the SMSC meeting.

#### **Other reports**

Julie and Mike Binns discussed the award medallions for the upcoming season and will have a recommendation for the next meeting. Maureen and Lori will confirm numbers - It was thought that we would need approximately 1000 to cover our own house league and tournaments.

#### **New Business**

Tony Hunter has done some work on updating the Constitution and By-Laws to bring them more into line with the Ontario Soccer suggestions for a model Constitution/By-Laws. Copies of the recommendations will be emailed to the board members for review. It is hoped that the revisions can be approved by the board at the January meeting and then brought to a Special General Meeting in February.

Mike Vancea will be approaching various board members to determine who will be filling duties for the 2020 season

#### **Adjournment**

The meeting was adjourned at 8.39 p.m. on a motion by Todd Steel and seconded by John De Boeck. The motion carried.

**Next meeting will be January 14<sup>th</sup>, 2020 at 7.00 p.m. Knights of Columbus Hall**